



*-Interior Designing & Furnishing firm / Turnkey Contractors*

## **COMPANY PROFILE**

***Deals in complete construction and renovation of both commercial and residential projects specially banks branches, offices, travel agencies, showrooms, etc.***

### **Karachi Head Office:**

Shop # 2, Ground Floor, Plot # 103-C, 24<sup>th</sup> Commercial Street, D.H.A, Phase II Ext. Karachi.

**Mob:** 0300-2714698, **Ph:** 021-35394698, 021-35210157

### **Islamabad Office:**

Plot # 550-A, Street 22-A, Phase IV, Ghouri Town, Islamabad.

**Ph:** 051-2158826

### **Sukkur Office:**

Upper Queens Road, Sukkur.

**Ph:** 071-5622025

**Email:** [primeinteriorspk@gmail.com](mailto:primeinteriorspk@gmail.com)

**Website:** [www.primeinteriors.com.pk](http://www.primeinteriors.com.pk)

# **PRIME INTERIORS**

*Interior Designing and Furnishing Firm*

## **INTRODUCTION:**

Prime Interiors established in 2015 offer a wide spectrum of interior designing, decoration and renovation services on turnkey basis. It can provide multidimensional services with ease and commitment and can cater with confidence to taste and need of its valued clients.

The firm has concentrated on providing the designing solutions that are fulfilling the client's need Aesthetically, Economically, Ergonomically, Acoustically and within the committed time for project completion on **TURNKEY BASIS**.

## **APPROACH TO INTERIOR DESIGN:**

The path from deciding to carry out a refurbishment or move, to being installed in your new office, at your new desk, is a challenging one, littered with obstacles for the inexperienced or uninitiated.

PRIME INTERIORS helps to smooth the path by providing a one-stop refurbishment service. All aspects are considered, from **design and space planning, selection from a vast range of products and services, culminating in installation**. Whether the project is large or small, careful liaison with clients, combined with meticulous planning, ensures the projects are carried out with minimum disruption, leaving our clients free to deal with their business. An initial consultation will determine the main criteria. These will be incorporated with our suggestions and solutions to problems to form the final layout. Following are steps involved in our interior design process.

- **Collecting Clients Brief.**
  - **Survey of space.**
  - **Making scaled Idea Development plan.**
  - **After taking in to account the changes, making Final Plan.**
  - **Making Reflected ceiling plan.**
  - **Making Perspective or 3D views.**
  - **Making Color scheme.**
  - **Giving to client reasonable quotation and estimated time.**
  - **On approval, start and completing the project within time as per plan on *TURNKEY BASIS*.**
-

**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*

Some of the following properties of Prime Interiors, which make it desirable Choice.

- **EPS (Environment, Products and Systems):** Prime Interiors is committed to make a positive contribution in the design and improvement of EPS because poorly designed EPS is one of the main reason of our maladies. Every EPS should relate well to the trinity of Design, Money and Time.
- **All your needs from designing to furnishing on Turnkey Basis under one roof.**
- **Directly employed installation teams**
- **On-site Management and co-ordination of projects**
- **Cost of Project is Economical because we have Separate teams for each work and we have our own Wooden Factory in DHA.**
- **"Complete Package" designed to your specification**
- **More than 15 Years experience of our chief designer Mr. Muhammad Tanweer in office/ home designing and refurbishment.**

**SCOPE OF SERVICES OFFERED BY PRIME INTERIORS:**

There is a wide range of services offered by Prime Interiors, which are as follows, mostly done on **TURNKEY BASIS:**

- a) **Interior Designing.**
  - b) **Project Consultancy.**
  - c) **Furnishing, all types of wooden work.**
  - d) **Coloring/ Paint work.**
  - e) **Masonry work including Tiles Laying.**
  - f) **Light Civil Work.**
  - g) **Electrical work.**
  - h) **Plumbing work.**
  - i) **False ceiling work.**
  - j) **Central Airconditioning Planning work with complete detailed diagrams.**
  - k) **Central Airconditioning with central ducts, diffusers, Chillers etc.**
  - l) **Telephone/ PABX system works.**
  - m) **IT/ Networking work.**
  - n) **Lighting works.**
  - o) **CCTV works. Security Systems.**
-

# **PRIME INTERIORS**

*Interior Designing and Furnishing Firm*

## **TEAM OF PROFESSIONALS:**

It has its team of dedicated professionals:

- **Interior Designers**
- Draughtsman,
- Project planner.
- Airconditioning Consultants.
- Central Duct maker, Chillers, Air diffusers and Installation of said units.
- Supervisors,
- Carpenters,
- Electricians,
- Masons,
- Plumbing staff,
- Networking engineers,
- False ceiling maker,
- Aluminum and glass products manager.

This is the main reason why PRIME INTERIORS achieves the approved plan in practical sense within agreed time, within the client's budget with excellent interior product quality and finish.

## **EXCLUSIVE CLIENTS LIST:**

There is long list of Clients of Prime Interiors; here we are giving the particulars of our **Exclusive Clients.**

**ASKARI BANK LTD (more than 20 branches done and more in progress)**

**UBL. (more than 25 branches done and more in progress)**

**MCB BANK LTD.**

**U MICROFINANCE BANK LTD.**

**KHUSHALI BANK LTD (14 Branches in PUNJAB)**

**SANOFI AVENTIS**

**ICON GROUP OF COMPANIES.**

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# **PRIME INTERIORS**

*Interior Designing and Furnishing Firm*

**PREMIER INSURANCE LIMITED.**

**GSK (GLAXO SMITH KLINE)**

**ALLIANZ EFU LIFE INSURANCE**

**ARY GROUP OF COMPANIES**

**MARIE STOPES SOCIETY**

**BANK ALFALAH.**

**JS BANK. (Under “Interior Concept)**

**INSTITUTE OF BANKERS PAKSITAN. (Under “Interior Concept)**

**KESC (Karachi Electric Supply Coproration) (Under “Interior Concept)**

**FFBL (Fauji Fertilizer Bin Qasim Ltd.) (Under “Interior Concept)**

**Philips Pakistan Pro-shop and Corners and offices. (Under “Interior Concept)**

**Red Communication Arts (Pvt) Ltd Khi and Lahore office. (Under “Interior Concept)**

**Mubarak Caterers. (Under “Interior Concept)**

**Muller and Phipps Pakistan (Pvt) Ltd. (Offices and Warehouse) (Under “Interior Concept)**

**M/s. SAMBA Bank Ltd.(done Complete Head office and various renovation works. (Under “Interior Concept)**

**M/s. ITOCHU Corporation (Japanese Co.-Pakistan head Office-) (Under “Interior Concept)**

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**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*

**askari**bank

www.askaribank.com

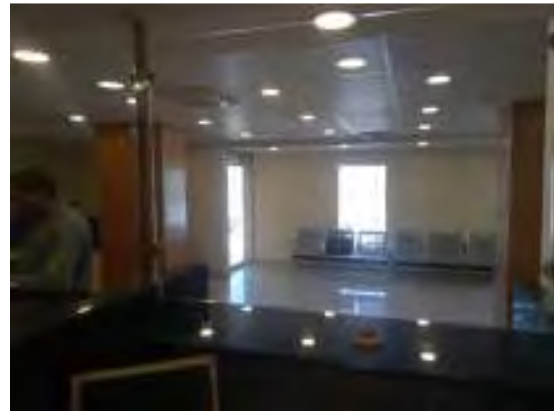
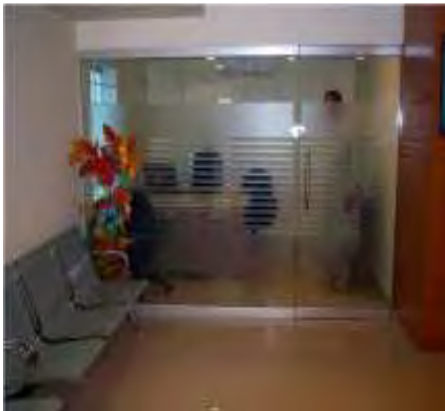
**Garden Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



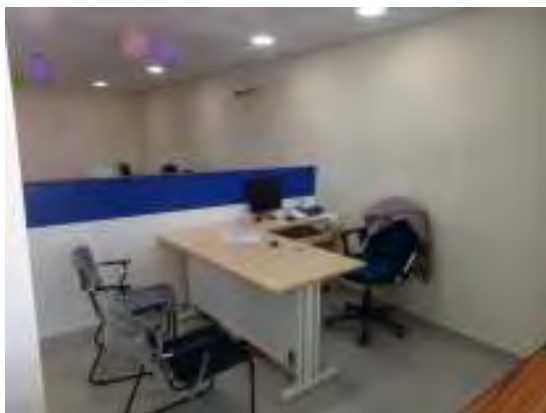
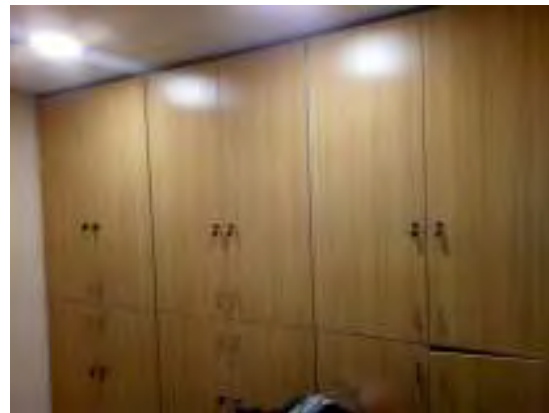
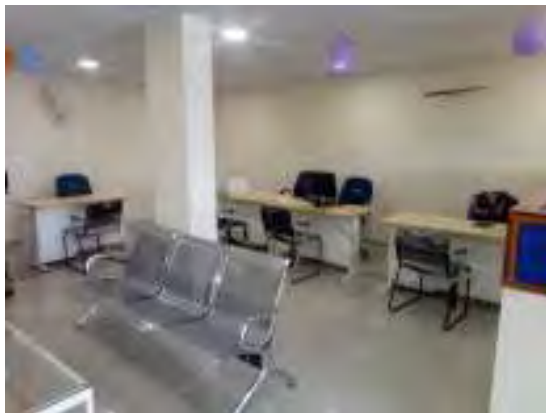
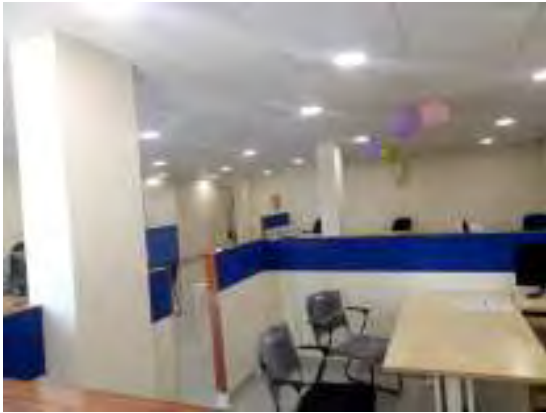
**UBL DHERKI BRANCH**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Kashmor Branch**





**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Noudero Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Moro Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



Website: [www.askaribank.com](http://www.askaribank.com)

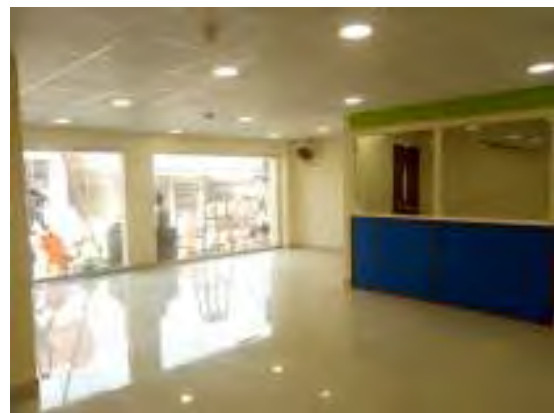
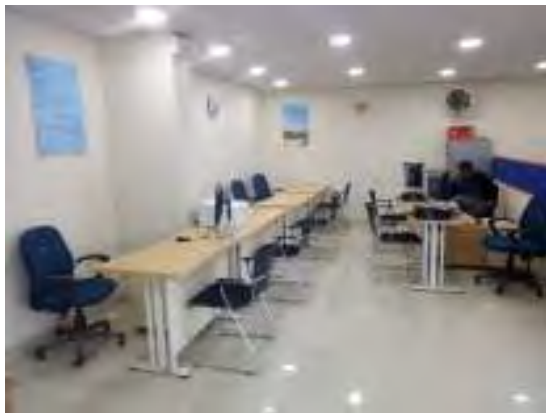
**Liaqatabad 10 Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Qamber Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Khaneval/Qasoor/Multan Branch**



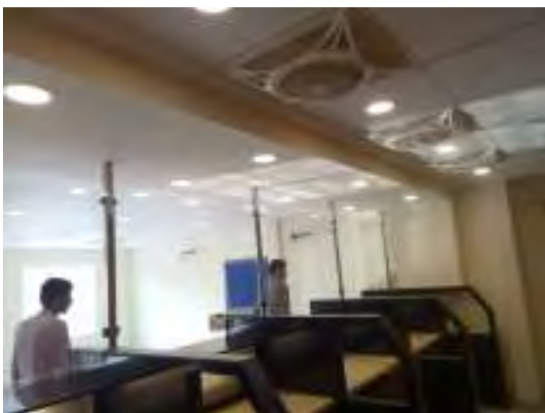
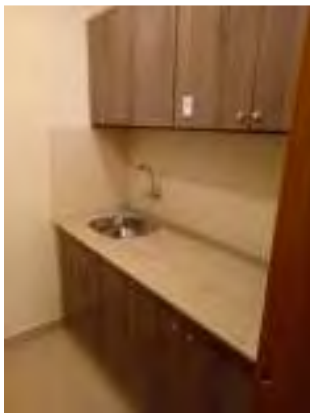
**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



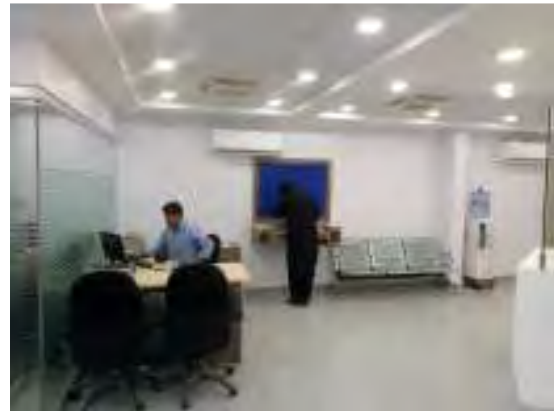
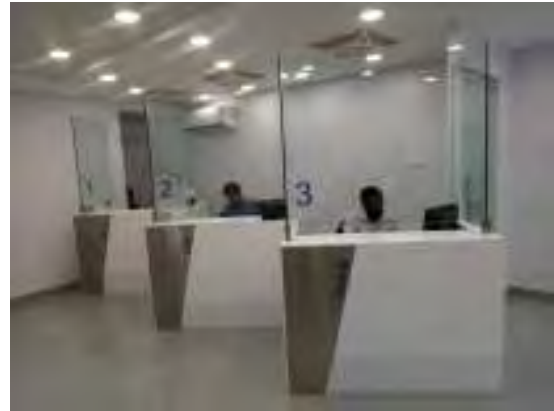
**Jhudoo Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Khairpur Branch**

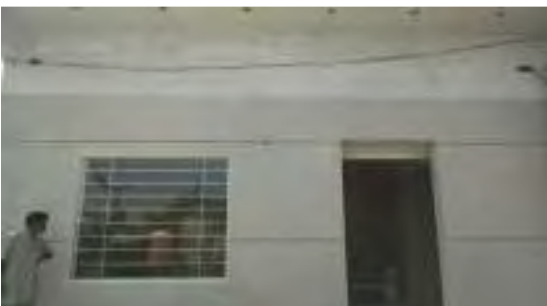
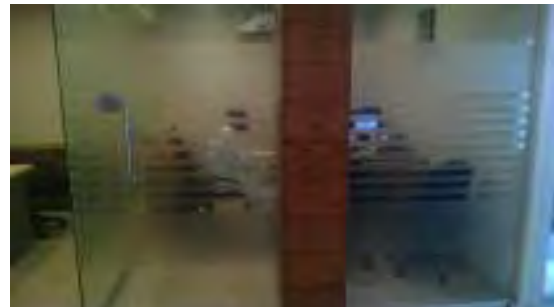




**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



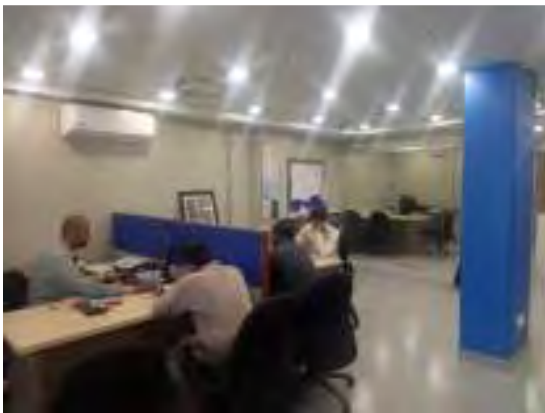
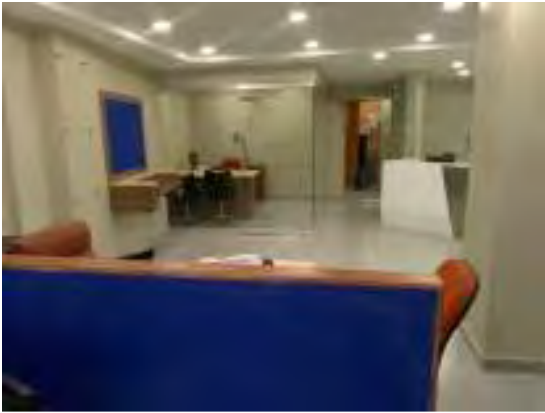
**Thol Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



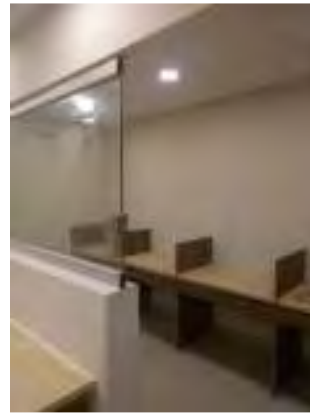
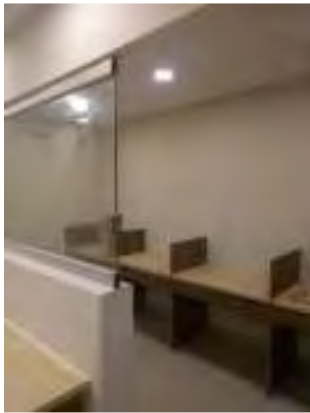
**Nashter Road Sukkur Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**Quetta Branch**



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



**PRIME INTERIORS**  
*Interior Designing and Furnishing Firm*



Mr. Ali  
Pl. issue  
estd to vendor  
Canal C  
19/12



General Services Division

GSD/Pre/3498/2016  
December 14, 2016

**Mr. Muhammad Tanweer**  
**M/s Prime Interiors**  
Shop # 2, Ground Floor,  
Plot # 63/C, Jami Commercial  
Street # 7, DHA Phase-7  
**Karachi**  
Ph: 021-35210157  
Cell: 0300-2714698

**SUBJECT: Renovation of Islamic Banking Hazar Ganji Branch, Quetta (ABEP-2016)**

This is with reference to your bid dated December 09, 2016 for renovation of subject work.

The Competent Authority has approved your bid amounting to **Rs.3,149,830/-** for renovation of **Islamic Banking Hazar Ganji Branch, Quetta**. Please mobilize your resources forthwith and complete the work by **January 27, 2017** positively.

Please provide stamp paper of Rs.100/- to complete the contract Agreement formalities.

For mutual co-ordination with vendors other than renovation part.

Items	Contact person	Contact Numbers
Steel Items / AC,s	Mr. Saeedullah Khan (Staff Member)	0333-2373247
UPS / Genset / Furniture	Mr. Ovais (Staff Member)	0313-5221212
Q Matic	To be advised	
Security Items / Sign board	Mr. Muhammad Umar Farooq (Staff Member)	0313-2282893
Fuel Generators / Security Alarm	Mr. Naeem A. Khan (Staff Member)	0300-2674774
IT Networking	Mr. Saddique Mustafa (Staff Member)	0334-5553421

Following Reports / Certificates must be attached with final bill for processing at Finance Division.

- Branch Completion Certificate.
- Quantity Measurement sheets.
- Supplier Certificate for Tiles used as per BOQ.
- Supplier Certificate for Power Cables / Breakers used as per BOQ.
- Supplier Certificate plus Fluke Test report of network cable / accessories used as per BOQ.
- Earth Report

**NOTE:** Discrepant Final Bills will not be processed and returned back at risk & cost of the contractor.

Regards,

**Raheel Ahmed**  
AVR/Resident Architect

**Jaz Ali**  
VP/Head-Premises Development

Mr. M  
M/s Prime Interiors  
to be advised  
19/12



General Services Division

GSD/Pre/3501/2016  
December 14, 2016

**Mr. Muhammad Tanweer**  
**M/s Prime Interiors**  
Shop # 2, Ground Floor,  
Plot # 63/C, Jami Commercial  
Street # 7, DHA Phase-7  
**Karachi**  
Ph: 021-35210157  
Cell: 0300-2714698

**SUBJECT: Renovation of Liaquatabad Branch, Karachi (ABEP-2016)**

This is with reference to your bid dated November 29, 2016 for renovation of subject work.

The Competent Authority has approved your bid amounting to **Rs.3,054,743/-** for renovation of **Liaquatabad Branch, Karachi**. Please mobilize your resources forthwith and complete the work by **January 27, 2017** positively.

Please provide stamp paper of Rs.100/- to complete the contract Agreement formalities.

For mutual co-ordination with vendors other than renovation part.

Items	Contact person	Contact Numbers
Steel Items / AC,s	Mr. Saeedullah Khan (Staff Member)	0333-2373247
UPS / Genset / Furniture	Mr. Ovais (Staff Member)	0313-5221212
Q Matic	To be advised	
Security Items / Sign board	Mr. Muhammad Umar Farooq (Staff Member)	0313-2282893
Fuel Generators / Security Alarm	Mr. Naeem A. Khan (Staff Member)	0300-2674774
IT Networking	Mr. Saddique Mustafa (Staff Member)	0334-5553421

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- Supplier Certificate plus Fluke Test report of network cable / accessories used as per BOQ.
- Earth Report

**NOTE:** Discrepant Final Bills will not be processed and returned back at risk & cost of the contractor.

Regards,

**Raheel Ahmed**  
AVP/Resident Architect

**Uzair Ali**  
VP/Head-Premises Development

Mr. Ali  
Pr. Interior  
to S. Chaudhry  
Genl C  
19/12



General Services Division

GSD/Pre/3507/2016  
December 14, 2016

**Mr. Muhammad Tanweer**  
**M/s Prime Interiors**  
Shop # 2, Ground Floor,  
Plot # 63/C, Jami Commercial  
Street # 7, DHA Phase-7  
**Karachi**  
Ph: 021-35210157  
Cell: 0300-2714698

**SUBJECT: Renovation of Garden East (Jamshed Town) Branch, Karachi (ABEP-2016)**

This is with reference to your bid dated December 05, 2016 for renovation of subject work.

The Competent Authority has approved your bid amounting to **Rs.3,921,975/-** for renovation of **Garden East (Jamshed Town) Branch, Karachi**. Please mobilize your resources forthwith and complete the work by **January 27, 2017** positively.

Please provide stamp paper of Rs.100/- to complete the contract Agreement formalities.

For mutual co-ordination with vendors other then renovation part.

Items	Contact person	Contact Numbers
Steel Items / AC,s	Mr. Saeedullah Khan (Staff Member)	0333-2373247
UPS / Genset / Furniture	Mr. Ovais (Staff Member)	0313-5221212
Q Matic	To be advised	
Security Items / Sign board	Mr. Muhammad Umar Farooq (Staff Member)	0313-2282893
Fuel Generators / Security Alarm	Mr. Naeem A. Khan (Staff Member)	0300-2674774
IT Networking	Mr. Saddique Mustafa (Staff Member)	0334-5553421

Following Reports / Certificates must be attached with final bill for processing at Finance Division.

- Branch Completion Certificate.
- Quantity Measurement sheets.
- Supplier Certificate for Tiles used as per BOQ.
- Supplier Certificate for Power Cables / Breakers used as per BOQ.
- Supplier Certificate plus Fluke Test report of network cable / accessories used as per BOQ.
- Earth Report

**NOTE:** Discrepant Final Bills will not be processed and returned back at risk & cost of the contractor.

Regards,

**Rafeel Ahmed**  
AVR/Resident Architect

**Ijaz Ali**  
VP/Head-Premises Development





General Services Division

GSD/Pre/3355/2016  
November 28, 2016

**Mr. Muhammad Tanweer**  
**M/s Prime Interiors**  
Shop # 2, Ground Floor,  
Plot # 63/C, Jami Commercial  
Street # 7, DHA Phase-7  
**Karachi**  
Ph: 021-35210157  
Cell: 0300-2714698

*Handwritten signature and date: 27/11/16*

**SUBJECT: Renovation / Relocation of Rani Pur Branch to Naudero District Larkana, Sindh**

This is with reference to your bid dated October 28, 2016 for renovation of subject work.

The Competent Authority has approved your bid amounting to **Rs.2,850,000/-** for **Renovation / Relocation of Rani Pur Branch to Naudero District Larkana, Sindh**. Please mobilize your resources forthwith and complete the work by **December 25, 2016** positively.

Please provide stamp paper of Rs.100/- to complete the contract Agreement formalities.

For mutual co-ordination with vendors other then renovation part.

Items	Contact person	Contact Numbers
Steel Items / AC,s	Mr. Saeedullah Khan (Staff Member)	0333-2373247
UPS / Genset / Furniture	Mr. Ovais (Staff Member)	0313-5221212
Q Matic	To be advised	
Security Items / Sign board	Mr. Muhammad Umar Farooq (Staff Member)	0313-2282893
Fuel Generators / Security Alarm	Mr. Naeem A. Khan (Staff Member)	0300-2674774
IT Networking	Mr. Saddique Mustafa (Staff Member)	0334-5553421

Following Reports / Certificates must be attached with final bill for processing at Finance Division.

- Branch Completion Certificate.
- Quantity Measurement sheets.
- Supplier Certificate for Tiles used as per BOQ.
- Supplier Certificate for Power Cables / Breakers used as per BOQ.
- Supplier Certificate plus Fluke Test report of network cable / accessories used as per BOQ.
- Earth Report

**NOTE:** Discrepant Final Bills will not be processed and returned back at risk & cost of the contractor.

Regards,

**Rabeel Ahmed**  
AVP/Resident Architect

**Wazir Ali**  
VP/Head-Premises Development

NP/BLM/0479/2015

30<sup>th</sup> November, 2015

Mr. Tanveer M. Yakoob,  
M/S Prime Interiors  
Suite# 809, 8th Floor, Port Way Trade Centre,  
Shahrah-e-Faisal,  
Karachi.  
[primeinteriorspk@gmail.com](mailto:primeinteriorspk@gmail.com)  
0300-2714698

**WORK ORDER FOR UBL RANIPUR BRANCH (0479) RENOVATION**

We are pleased to inform you that your quotation for renovation work, as per our approved Branch Livery Manual, for our Ranipur Branch(0479) of Sukkur Region has been approved by the competent authorities for Rs.1505710/= (One Million five hundred five thousand seven hundred ten rupees only)

This work order is being awarded subject to the following terms and conditions:

1. All material/services must be used as per the specifications provided by the bank.
2. You are bound to complete this project before **31<sup>st</sup> December, 2015.**
3. Your payments will be made after deduction of Govt. levies/taxes as per Govt. SROs.
4. Payments for the project will be made in instalments as mentioned below, after survey & recommendation of Regional Manager-Network Planning, District Customer Services Manager and Regional Operations Head.

a.	25%	<b>Advance</b>
b.	30%	<b>After completion of 50% of the work</b>
c.	30%	<b>After completion of the project</b>
d.	15%	<b>After three months of project hand-over</b>
5. You will be responsible for rectifying issues mentioned in the punch-list for three months after handing-over the branch to the management. UBL will have complete rights to rectify any issue through a third-party vendor using your 15% payment if the task is not completed timely by the Contractor.
6. In case of any dispute, the Bank shall have right to terminate the Work Order and can award the job to any other company for completion with the approval of the competent authority.

We expect you to complete this project in time and with great workmanship, which will be the reason for our long-term relationship.

Regard,

*(Signature)*  
Regional Manager  
Network & Planning  
Name: *(Signature)*  
United Bank Limited  
Regional Headquarter  
Sukkur  
Region: Sukkur

*(Signature)*



**Acceptance by Vendor:**  
(Sign & Stamp of Vendor)  
Date: 1<sup>st</sup> December, 2015.

## WORK ORDER

Work Order No. 1

**Dated: 10-06-16**

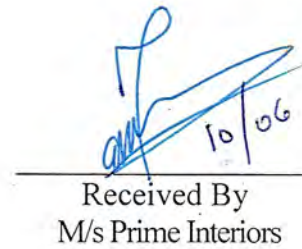
M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services, at **UBL Cash Cell Gul Centre, Hyderabad.**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Furniture works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 1,595,090/-**
- Allowed Days: **21 Days Max**
- Site Handed over: **10<sup>th</sup> June 2016**
- Date of Commencement: **11<sup>th</sup> June 2016**
- Date of Completion: **02<sup>nd</sup> July 2016**

  
10/6

Syed Maqbool Raza  
Head E & T Division

  
10/06  
Received By  
M/s Prime Interiors

**Distribution:**

Head E&T Division- UBL Head Office, Karachi.

## WORK ORDER

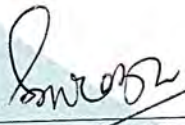
Work Order No. 1

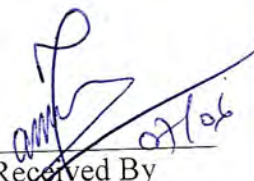
Dated: 07-06-16

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services, at **UBL Cash Cell Nazimabad, Karachi.**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Furniture works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 714,835/-**
- Allowed Days: **21 Days Max**
- Site Handed over: **07<sup>th</sup> June 2016**
- Date of Commencement: **08<sup>th</sup> June 2016**
- Date of Completion: **28<sup>th</sup> June 2016**

  
7/6/2016  
Syed Maqbool Raza  
Head E & T Division

  
07/06  
Received By  
M/s Prime Interiors

**Distribution:**

Head E&T Division- UBL Head Office, Karachi.

**WORK ORDER****Work Order No. 1****Dated: 27-09-16**

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services, at **Cash Cell UBL Branch Hali Road, Quetta**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Furniture works. Please also your representative will handle the QDA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 1,458,275/-**
- Allowed Days: **30 Days Max**
- Site Handed over: **28<sup>th</sup> Sept. 2016**
- Date of Commencement: **29<sup>th</sup> Sept. 2016**
- Date of Completion: **29<sup>th</sup> Oct 2016**



Syed Maqbool Raza  
Head E & T Division

27/9



Received By  
M/s Prime Interiors

**PRIME INTERIORS****Proprietor****Distribution:**

Head E&T Division- UBL Head Office, Karachi.

## WORK ORDER

Work Order No. 1


Dated: 01-12-16

M/s Prime Interiors will, provide all labor and material for execution and entire completion of renovation works/services for renovation works, at **UBL Jhudo Branch, Mirpurkhas, Hyderabad.**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, plumbing works i/c complete wash rooms, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Façade, Furniture works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- |                         |                           |
|-------------------------|---------------------------|
| • Amount of contract:   | Rs. 3,534,197/-           |
| • Allowed Days          | 60 Days Max               |
| • Site Handed over:     | 1 <sup>st</sup> Dec 2016  |
| • Date of Commencement: | 1 <sup>st</sup> Dec 2016  |
| • Date of Completion:   | 30 <sup>th</sup> Jan 2016 |

*For Working*  
  
Ashfaq Akber  
Head Work Place Pakistan, CSG

  
Received By  
M/s Prime Interiors

**Distribution:**

Head Work Place Pakistan - UBL Head Office, Karachi.

**WORK ORDER****Work Order No. 1****Dated: 30-11-16**

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services for renovation works, at **UBL Minara Road Branch, Sukkur.**

The scope of work shall cover Complete Furniture Works, i.e, Working Tables, Credenza, Greeter, Cheque Writing Desk and Wooden Partition works, & Partial Electrical works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 466,200/-**
- Allowed Days **20 Days Max**
- Site Handed over: **30<sup>th</sup> Nov 2016**
- Date of Commencement: **1<sup>st</sup> Nov 2016**
- Date of Completion: **21<sup>th</sup> Dec 2016**

*to,*  
*alumni.*  
*Heza 30/11/16*  
\_\_\_\_\_  
Ashfaq Akber  
Head Work Place Pakistan, CSG

*[Signature]*  
\_\_\_\_\_  
Received By  
M/s Prime Interiors

**Distribution:**

Head Work Place Pakistan- UBL Head Office, Karachi.

## WORK ORDER

Work Order No. 1

Dated: 4-06-16

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services, at **UBL Retail Banking Branch at University Road, Gulshan-e-Iqbal, Karachi.**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, plumbing works i/c complete wash rooms, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Façade, Furniture works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 2,989,868/-**
- Allowed Days: 45 Days Max
- Site Handed over: 4<sup>th</sup> June 2016
- Date of Commencement: 5<sup>th</sup> June 2016
- Date of Completion: 20<sup>th</sup> July 2016



Syed Maqbool Raza  
Head E & T Division

  
Received By  
M/s Prime Interiors

### Distribution:

Head E&T Division- UBL Head Office, Karachi.



## WORK ORDER

Work Order No. 1

**Dated: 16-06-16**

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services, at **UBL Retail Banking Branch at Thull, Sukkur.**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, plumbing works i/c complete wash rooms, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Façade, Furniture works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 2,974,408/-**
- Allowed Days **60 Days Max**
- Site Handed over: **16<sup>th</sup> June 2016**
- Date of Commencement: **17<sup>th</sup> June 2016**
- Date of Completion: **16<sup>th</sup> Aug 2016**



Syed Maqbool Raza  
Head E & T Division



Received By  
M/s Prime Interiors

**Distribution:**

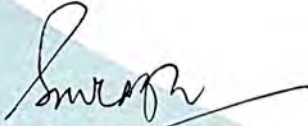
Head E&T Division- UBL Head Office, Karachi.

**WORK ORDER****Work Order No. 1****Dated: 14-07-16**

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services for renovation works, at **UBL Retail Banking ABEP Branch at Shahi Bazar, Sukkur.**

The scope of work shall cover Complete Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, plumbing works i/c complete wash rooms, complete counter, partitioning works wooden & glass, complete doors & glass works & complete Electrical works, IT & T works, air Conditioning works, Façade, Furniture works. Please also your representative will handle the SBCA/other agencies staff directly & ensure works progress smoothly at site without interruption & complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 2,666,085/-**
- Allowed Days: **60 Days Max**
- Site Handed over: **15<sup>th</sup> July 2016**
- Date of Commencement: **15<sup>th</sup> July 2016**
- Date of Completion: **13<sup>th</sup> Sep 2016**



Syed Magbool Raza  
Head E & T Division



Received By  
M/s Prime Interiors

**Distribution:**

Head E&T Division- UBL Head Office, Karachi.

## WORK ORDER

**Work Order No. 1**

**Dated: 04-04-16**

M/s **Prime Interiors** will, provide all labor and material for execution and entire completion of renovation works/services, at **UBL Sports Complex, Karachi.**

The scope of work shall cover Civil works i/c dismantling , block masonry, plaster works, flooring works, complete paint works, plumbing works i/c complete wash rooms, doors & glass works & Electrical works, Aluminum Polish works, Wooden floor buffing works, Façade, Texture paint works. Complete renovation to the entire satisfaction of the Engineer in-charge.

- Amount of contract: **Rs. 3,100,000/-**
- Allowed Days: **16 Days Max**
- Site Handed over: **04<sup>th</sup> April 2016**
- Date of Commencement: **04<sup>th</sup> April 2016**
- Date of Completion: **20<sup>th</sup> April 2016**

For *Ali Abbas*



Syed Maqbool Raza  
Head E&T Division

**Ali Abbas Rizvi**  
Architect  
Engineering & Technical Division  
UBL Head Office Karachi



Agha Asadullah  
Head Design Space Management

**Agha Asadullah**  
Head Design & Space Management  
Engineering & Technical Division  
UBL Head Office Karachi



Received By  
M/s Prime Interiors

**Distribution:**

Head E&T Division- UBL Head Office, Karachi.



# Bank Alfalah

M/s. Prime Interior  
Suit # 809, Portway Trade Center  
Shahrah-e-Faisal, Karachi  
Pakistan.

Date: June 09, 2016  
Em. letter# BI/04/078/16

***Sub: Enlistment on Bank's panel***

This is with reference to your application # BI/04/078 which was submitted to us for registration as a Supplier / Service provider on Bank's approved panel and interviewed at B.A Building, I.I Chundrigar Road, Karachi.

We would like to inform that you have fulfilled our basic requirements and hence you have been enlisted on Bank's approved Panel of Suppliers / Service Providers. Your Supplier / Service provider code is BI/04/078 which should be quoted in all correspondence.

It is expected that you will maintain absolute integrity, follow a decent standard of business ethics, do nothing unbecoming of a registered supplier /service provider and abide by all rules and terms and conditions of the Bank and regulations of concerned regulatory bodies.

Sincerely,

Khawaja Shakeel Ahmed,  
Sr. Manager ITP & VE,  
Bank Alfalah Limited



# GlaxoSmithKline Pakistan Ltd.

35-Dockyard Road, West Wharf, Karachi, Pakistan.  
 UAN : 111-475-725 Tel : 92-21-5205493 Fax : 92-21-2331943-94 & 92-21-2201269

## Purchase Order

NO:

DATE:

15006144

11/08/2015

VENDOR NAME & ADDRESS:

SHIP TO:

INTERIORS  
 # 809, PORT WAY TRADE CENTRE,  
 RAH-E-FAISAL (NEAR MEHDI TOWERS),  
 CHI.

Shumaila Amir  
 Manager Production - F268

ATTN:

VENDOR NO:

TERMS: rachi

ITEM CODE	ITEM DESCRIPTION	DELIVERY DATE	UNIT	QUANTITY	RATE	AMOUNT
0058	CUTTING & READJUSTING (Job) "False Ceiling" new Massonry wall works since it will go the RCC roof top	08/10/15 EA		1	.0000	.00
0058	PAINT AT (Job) "Existing False Ceiling" * Paint at existing false ceiling and adjustment one.	08/10/15 EA		1	35,990.0000	35,990.00
0058	PAINT WORKS "With ICI matt enamel" * Paint works with ICI matt enamel paint or odorless paint at walls. (complete in all respect)	08/10/15 EA		1	84,790.0000	84,790.00
0058	TMS TUBE LIGHTS * Hidden TMS tube lights under hanging cabinet (P&F)	08/10/15 EA		9	1,708.0000	15,372.00
0058	MEETING TABLE - 3' DIA * Small Meeting Table 3' dia with laminated wooden top with oak wood polish edges with design pedestal base.	08/10/15 EA		1	23,790.0000	23,790.00
0058	MEETING CHAIRS "5-wheel caster" * PI-Brand Low back meeting Chairs 5-wheel caster with hydraulic seat adjustment base. With inside molty foam with best quality Fabric upholstery. (with 2 years warranty).	08/10/15 EA		4	11,956.0000	47,824.00

TOTAL

CONTINUED ON NEXT PAGE

CHASE ORDER NUMBER MUST APPEAR ON ALL DOCUMENTS SUCH AS  
 DICES, DELIVERY NOTES, PACKING SLIPS, AND CONTAINERS.  
 STANDARD TERMS & CONDITIONS REFER TO BACK SIDE OF THE ORIGINAL

Vendor

For GlaxoSmithKline Pakistan Ltd.



# GlaxoSmithKline Pakistan Ltd.

35-Dockyard Road, West Wharf, Karachi, Pakistan.  
 UAN : 111-475-725 Tel : 92-21-5205493 Fax : 92-21-2331943-94 & 92-21-2201269

## Purchase Order

NO:

DATE:

15006144

11/08/2015

### VENDOR NAME & ADDRESS:

PRIME INTERIORS  
 SUITE # 809, PORT WAY TRADE CENTRE,  
 SHAHRAH-E-FAISAL (NEAR MEHDI TOWERS),  
 KARACHI.

### SHIP TO:

Shumaila Amir  
 Manager Production - F268

### ATTN:

Karachi

### VENDOR NO:

ITEM CODE	ITEM DESCRIPTION	DELIVERY DATE	UNIT	QUANTITY	RATE	AMOUNT
00058	THICK TEMPERED GLASS DOOR with special S.S Hinges. And lock	08/10/15 EA		1	.0000	.00
00058	BLOCK MASONRY WALL (Sqft.) * New Block Masonry wall works with both side plaster in finish (complete in all respect)	08/10/15 EA		336	229.0000	76,944.00
00058	WIRES (Job) "For Electrical Wiring" * Adjusting/Reutilizing + adding new wires for electrical wiring for lights of new executive room and meeting room with separate Clipsal switchboards.	08/10/15 EA		1	15,250.0000	15,250.00
00058	WIRING WORKS (Job) * Adjustment/reutilizing existing Desktop power supply wiring works with Pakistan Cables from each setup as per new plan.	08/10/15 EA		1	30,500.0000	30,500.00
00058	COMPUTER NETWORKING (Job) * Adjustment/Reutilizing existing Computer Networking for each setup as per plan.	08/10/15 EA		1	17,080.0000	17,080.00
00058	TELEPHONE POINTS * Adjustment/Reutilizing existing telephone points as discussed for office as per plan.	08/10/15 EA		1	10,370.0000	10,370.00
00058	CUTTING & READJUSTING (Job) "False Ceiling" * Cutting and readjusting the false ceiling for	08/10/15 EA		1	21,960.0000	21,960.00

**TOTAL**

CONTINUED ON NEXT PAGE

PURCHASE ORDER NUMBER MUST APPEAR ON ALL DOCUMENTS SUCH AS INVOICES, DELIVERY NOTES, PACKING SLIPS, AND CONTAINERS. FOR STANDARD TERMS & CONDITIONS REFER TO BACK SIDE OF THE ORIGINAL.

Vendor

For GlaxoSmithKline Pakistan Ltd.



GlaxoSmithKline

**GlaxoSmithKline Pakistan Ltd.**35-Dockyard Road, West Wharf, Karachi, Pakistan.  
UAN : 111-475-725 Tel : 92-21-5205493 Fax : 92-21-2331943-94 & 92-21-2201269**Purchase Order**

NO:

15006144

DATE:

11/08/2015

**VENDOR NAME & ADDRESS:**PRIME INTERIORS  
SUITE # 809, PORT WAY TRADE CENTRE,  
SHAHRAH-E-FAISAL (NEAR MEHDI TOWERS),  
KARACHI.**SHIP TO:**Shumaila Amir  
Manager Production - F268**ATTN:****VENDOR NO:****TERMS:** Karachi

ITEM CODE	ITEM DESCRIPTION	DELIVERY DATE	UNIT	QUANTITY	RATE	AMOUNT
00058	BREAKING MASSONRY (REN.LIQ.BL) (REF: MEP # 15000135) * Breaking masonry wall to make space for new Door and (new) Window as per plan. And removal and diposal of resultant debris. (REF: MEP # 15000135, DT.11-06-15)	11/08/15 EA		1	16,470.0000	16,470.00
00058	NEW RCC LINTEL (Job) "With Plaster Work" * New RCC lintel providing and installing with plaster works at internal edges.	08/10/15 EA		2	17,690.0000	35,380.00
00058	ALUMINUM GLASS WINDOW (Nos.)  * New Aluminum Glass Window providing and installing (P&F)	08/10/15 EA		2	11,590.0000	23,180.00
00058	NEW PORCELAIN TILES (Sqft)  * New Porcelain Tiles fully body good quality China make of size: 2" x 2" approx. with Stile Bond adhesive compound. (Complete in all respect including wall skirting, works)	08/10/15 EA		1,176	317.0000	372,792.00
00058	NEW ALUMINUM GLASS DOOR (Nos)  * New Aluminum Glass door matching with existing theme. (Complete in all respect)	08/10/15 EA		1	21,716.0000	21,716.00
00058	THICK TEMPERED GLASS DOOR  * Low height 12mm thick tempered glass door	08/10/15 EA		1	17,080.0000	17,080.00

**TOTAL**

CONTINUED ON NEXT PAGE

PURCHASE ORDER NUMBER MUST APPEAR ON ALL DOCUMENTS SUCH AS  
INVOICES, DELIVERY NOTES, PACKING SLIPS, AND CONTAINERS.  
FOR STANDARD TERMS & CONDITIONS REFER TO BACK SIDE OF THE ORIGINAL**Vendor****For GlaxoSmithKline Pakistan Ltd.**



# GlaxoSmithKline Pakistan Ltd.

35-Dockyard Road, West Wharf, Karachi, Pakistan.  
 UAN : 111-475-725 Tel : 92-21-5205493 Fax : 92-21-2331943-94 & 92-21-2201269

## Purchase Order

NO:

DATE:

15006144

11/08/2015

VENDOR NAME & ADDRESS:

SHIP TO:

ME INTERIORS  
 TE # 809, PORT WAY TRADE CENTRE,  
 HRAH-E-FAISAL (NEAR MEHDI TOWERS),  
 ACHI.

Shumaila Amir  
 Manager Production - F268

ATTN:

VENDOR NO:

TERMS: Karachi

ITEM CODE	ITEM DESCRIPTION	DELIVERY DATE	UNIT	QUANTITY	RATE	AMOUNT
00058	EXECUTIVE TABLE "With side rack" * Executive table with side rack in MDF lamination finish with oak wood edges in polish finish with drawer, opu unit, keyboard tray. (Complete in all respect)	08/10/15 EA		1	45,750.0000	45,750.00
00058	HANGING FILE CABINET "For Executive Room"	08/10/15 EA		1	12,810.0000	12,810.00
00058	CONFERENCE TABLE * Large Conference Table of size: 7'-3" x 12'-3" with ply polish finish with design wooden base. Glass treatment with centre technology box for power telephone and net usage.	08/10/15 EA		1	96,990.0000	96,990.00
00058	MEDIUM BACK MEETING CHAIR * Pl-Brand medium back meeting Chair 5-wheel caster with hydraulic seat adjustment base. With inside molty foam with best quality Fabric upholstery. (With 2 years warranty)	08/10/15 EA		15	11,956.0000	179,340.00
00058	FILE CREDENZA "At Conference Room" * Low height file credenza at conference room matching with table scheme.	08/10/15 EA		2	35,990.0000	71,980.00
00058	WORKSTATIONS "With Mdf-laminated" * Workstations with Mdf laminated with oak wood tipping with drawer, CPU unit with keyboard	08/10/15 EA		9	28,670.0000	258,030.00

TOTAL

CONTINUED ON NEXT PAGE

PURCHASE ORDER NUMBER MUST APPEAR ON ALL DOCUMENTS SUCH AS INVOICES, DELIVERY NOTES, PACKING SLIPS, AND CONTAINERS. FOR STANDARD TERMS & CONDITIONS REFER TO BACK SIDE OF THE ORIGINAL

Vendor

For GlaxoSmithKline Pakistan Ltd.





# GlaxoSmithKline Pakistan Ltd.

35-Dockyard Road, West Wharf, Karachi, Pakistan.  
 UAN : 111-475-725 Tel : 92-21-5205493 Fax : 92-21-2331943-94 & 92-21-2201269

## Purchase Order

NO: 15006144  
 DATE: 11/08/2015

**VENDOR NAME & ADDRESS:**  
 PRIME INTERIORS  
 SUITE # 809, PORT WAY TRADE CENTRE,  
 SHAHRAH-E-FAISAL (NEAR MEHDI TOWERS),  
 KARACHI.

**SHIP TO:** 11/08/2015  
 Shumaila Amir  
 Manager Production - F268

**VENDOR NO:**

**ATTN:** Karachi  
**TERMS:**

ITEM CODE	ITEM DESCRIPTION	DELIVERY DATE	UNIT	QUANTITY	RATE	AMOUNT
00058	WORKSTATIONS "With Mdf-laminated" tray with independent partition panels with soft board upholstered with cloth. (Complete in all respect)	08/10/15 EA		9	.0000	.00
00058	HANGING FILE CABINET (Sqft) * Hanging File cabinet double level 3' high in mdf-lamination finish with 13" depth. (Complete in all respect)	08/10/15 EA		168	1,196.0000	200,928.00
00058	FILE CREDENZA (Sqft) * New low height file credenza 3' high	08/10/15 EA		48	1,196.0000	57,408.00
00058	DISCOUNT	08/10/15 EA		1	89,500.0000-	89,500.00-

**TOTAL**

ONE MILLION SEVEN HUNDRED THOUSAND TWO HUNDRED TWENTY FOUR AND 00/100 \*\*\*\*\* 1,700,224.00

PURCHASE ORDER NUMBER MUST APPEAR ON ALL DOCUMENTS SUCH AS  
 INVOICES, DELIVERY NOTES, PACKING SLIPS, AND CONTAINERS.  
 FOR STANDARD TERMS & CONDITIONS REFER TO BACK SIDE OF THE ORIGINAL

**Vendor**

**For GlaxoSmithKline Pakistan Ltd.**

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 and doesn't require a manual signature.*



GlaxoSmithKline

# GlaxoSmithKline Pakistan Ltd.

35-Dockyard Road, West Wharf, Karachi, Pakistan.  
UAN : 111-475-725 Tel : 92-21-5205493 Fax : 92-21-2331943-94 & 92-21-2201269

## Purchase Order

NO:

15006144

DATE:

11/08/2015

### VENDOR NAME & ADDRESS:

PRIME INTERIORS  
SUITE # 809, PORT WAY TRADE CENTRE,  
SHAHRAH-E-FAISAL (NEAR MEHDI TOWERS),  
KARACHI.

### SHIP TO:

Shumaila Amir  
Manager Production - F268

### ATTN:

### VENDOR NO:

TERMS: Karachi

ITEM CODE	ITEM DESCRIPTION	DELIVERY DATE	UNIT	QUANTITY	RATE	AMOUNT
00058	WORKSTATIONS "With Mdf-laminated" tray with independent partition panels with soft board upholstered with cloth. (Complete in all respect)	08/10/15 EA		9	.0000	.00
00058	HANGING FILE CABINET (Sqft)  * Hanging File cabinet double level 3' high in mdf-lamination finish with 13" depth. (Complete in all respect)	08/10/15 EA		168	1,196.0000	200,928.00
00058	FILE CREDENZA (Sqft)  * New low height file credenza 3' high	08/10/15 EA		48	1,196.0000	57,408.00
00058	DISCOUNT	08/10/15 EA		1	89,500.0000-	89,500.00-

**TOTAL**

ONE MILLION SEVEN HUNDRED THOUSAND TWO HUNDRED TWENTY FOUR AND 00/100 \*\*\*\*\*

1,700,224.00

PURCHASE ORDER NUMBER MUST APPEAR ON ALL DOCUMENTS SUCH AS  
INVOICES, DELIVERY NOTES, PACKING SLIPS, AND CONTAINERS.  
FOR STANDARD TERMS & CONDITIONS REFER TO BACK SIDE OF THE ORIGINAL

**Vendor**

**For GlaxoSmithKline Pakistan Ltd.**

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and doesn't require a manual signature.

ذوالحجہ ۱۴۳۵ھ  
**khushhalibank limited**

94 West, Fourth Floor  
 Jinnah Avenue, Blue Area  
 P O Box 3111 - Islamabad, Pakistan  
 NTN: 2187058-6

Telephone ++ (92 51) 111-092-092  
 Fax ++ (92 51) 924-5120

GST: 2600218705814

**LOCAL PURCHASE ORDER**

RFP NO: 12052016001 BRANCH: Corporate Office ORDER DATE: 15-May-15 LPO NO. 231/15

SUPPLIER : M/s. Prime Interiors  
Suite # 809, 8th Floor  
Port Way Trade Centre  
Shahrah-e-Faisal, Karachi.  
Tel: 021-34329040

Please supply the undermentioned items, quoting the above LPO number on your invoice. The invoice should be rendered to the Accounts Payables Sections, KHUSHHALI BANK, ISLAMABAD

QTY	UNIT MSR.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Branch	<p><b>Misc. Renovation works at 14 MSME Project Branches</b></p> <p>(initial work at each branch includes: ceiling, lighting, flooring &amp; other necessary civil works depending upon branch requirments, details of works to be carried-out at each branch will be approved &amp; finalzed after approval of lay-outs of branches).</p> <p><b>Notes:</b>            Completion time: 4 branches per month after approved lay-outs            Invoice for each branch will be processed on as per actual basis.            The lay-outs of 14 MSME branches will be provided free of cost.</p>		2,000,000
<b>Total</b>				<b>2,000,000</b>

**PAYMENTS TERMS :** 50% advance on each branch basis & remaining after completion of work.

**PLEASE DELIVER TO :** As per attached list of Khushhali Bank branches.

**AUTHORIZED OFFICER :** \_\_\_\_\_ **DATE :** 15-May-15

Please sign the attached acknowledgment copy and return to as acceptance of this order and confirmation of our terms ( copy attached )

**SUPPLIER'S ACCEPTANCE :** \_\_\_\_\_ **DATE :** \_\_\_\_\_

Messrs  
PRIME INTERIORS  
OFFICE#809, 8TH FLOOR PORTWAY TRADE  
KARACHI

Purchase Order No : 4510054680 Date : 11/03/2015  
Supplier's Code : 1122473  
Requisition No : Date :

Please supply the following articles, subject to the terms & conditions on the reverse.

Item Code	DESCRIPTION	Quantity	Price per unit	Total Value
	Bath/shower & change room Deliv. date 20.03.2015	1PAC	204,991.00	204,991.00
	Toilet 01 - Commode + Basin Deliv. date 20.03.2015	1PAC	186,341.00	186,341.00
	Toilet 02 - Commode + Basin Deliv. date 20.03.2015	1PAC	186,341.00	186,341.00
	Toilet 03 - Toilet - Indian WC + Basin Deliv. date 20.03.2015	1PAC	172,541.00	172,541.00
	Kitchen / Washing Area Deliv. date 20.03.2015	1PAC	205,600.00	205,600.00
	*** NINE HUNDRED FIFTY-FIVE THOUSAND EIGHT HUNDRED FOURTEEN PKR***			955,814.00

To be delivered to Mr. Bashir in our Admin department.

Note :

1. The Material will be accepted by us, subject to approval by our Requisitioning Department.
2. Tax will be deducted under the prevailing Income Tax Law and Practice at the time of Payment.
3. Payment will be made on actual quantity/weight supplied to us.
4. All Bills to be submitted directly to our Accounts Department.
5. No compensation, Depreciation or Interest of any kind shall be paid on any outstanding bill(s) against this order.

Delivery At : sanofi-aventis Pakistan limited  
KORANGI INDUSTRIAL AREA  
KARACHI 74000

(at Supplier's expense)

Delivery Timings : 9-12 A.M. / 2-4 P.M. Monday to Friday

sanofi-aventis Pakistan limited

sanofi-aventis Pakistan limited  
Plot 23, Sector 22, Korangi Industrial Area, Karachi-74900  
P.O. Box No. 4962, Karachi-74000 Tel: 92-21-5060221-35 Fax: 92-21-5064491,92-21-5060358  
National Tax No. 0710641-6 GST No.0205320800564

NP/BLM/0184/2015

11th January, 2016

Mr. Tanveer M. Yaqoob,  
M/S Prime Interiors,  
Suit #809, 08<sup>th</sup> Floor, Port Way Trade Centre,  
Shaharah-e-Faisal,  
Karachi.  
[primeinteriorspk@gmail.com](mailto:primeinteriorspk@gmail.com)  
03002714698

### Work Order for UBL Branch Renovation

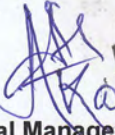
We are pleased to inform you that your quotation for renovation work, as per our approved Branch Livery Manual, for our Bunder Road Branch (0184) of Sukkur Region has been approved by the competent authorities for Rs.2693285/= (Two Million Six hundred ninety three thousand two hundred eighty five only)

This work order is being awarded subject to the following terms and conditions:

1. All material/services must be used as per the specifications provided by the bank.
2. You are bound to complete this project within 30 days from the issue date of this work order.
3. Your payments will be made after deduction of Govt. levies/taxes as per Govt. SROs.
4. Payments for the project will be made in instalments as mentioned below, after survey & recommendation of Regional Manager-Network Planning and District Customer Services Manager :
  - a. 25% Advance
  - b. 30% After completion of 50% of the work
  - c. 30% After completion of the project
  - d. 15% After three months of project hand-over
5. You will be responsible for rectifying issues mentioned in the punch-list for three months after handing-over the branch to the management. UBL will have complete rights to rectify any issue through a third-party vendor using your 15% payment if the task is not completed timely by the Contractor.
6. In case of any dispute, the Bank shall have right to terminate the Work Order and can award the job to any other company for completion with the approval of the competent authority.

We expect you to complete this project in time and with great workmanship, which will be the reason for our long-term relationship.

Regard,

  
**Regional Manager  
Network & Planning  
United Bank Limited  
Regional Headquarter  
Sukkur**

**Regional Manager, Network Planning**

Name:

United Bank Limited

Region \_\_\_\_\_

  
**Acceptance by Vendor:**

(Sign & Stamp of Vendor)

Date:

